|  |
| --- |
| Delete Before Submitting: At the end of the template is a style table that can be used to copy the format using the format painter as an option for those unfamiliar in the use Styles in MS Word.The below is a suggestion. However, the abstract and Keywords are required.Additional information can be found in the Template instructions  |

Title

Author1, Co-Author Name2, Co-Author Name3

1Company Name, Location

2Company Name, Location

3Company Name, Location

1Email: joe@joescompany.com

2Email: [sarah@sarahscompany.com](https://d.docs.live.net/146ecaf35bcb6d0d/Documents/Custom%20Office%20Templates/sarah%40sarahscompany.com)

3Email: amy@amyscompany.net

# ABSTRACT (max 150 words)

# KEYWORDS

# INTRODUCTION | BACKGROUND

# METHODOLOY

**RESULTS**

# DISCUSSION

# CONCLUSIONS

# REFERENCES

**DELETE BEFORE SUBMITTING:**

Formatting Help:

If you are not familiar with the use of styles you can use the format painter to format the document by applying the styles.

Step 1: write your paper and don’t worry about formatting

Step 1: use the Format Painter to copy the format (apply styles). Double click if you want to apply a format to multiple section.



|  |  |
| --- | --- |
| **Style** | **Format Painter Source** |
| Heading | Example Text |
| Sub-Heading | Example Text  |
| Caption | Example Text |
| Body Text | Example Text |
| List Bullet | * Example Text
* Example Text
 |
| Numbered List | 1. Example Text
2. Example Text
 |
| Author | Example Text |
| References | Example Text Example Text Example Text Example Text |