**WEFTEC 2026 Workshop Pre-Proposal Submittal (limit two pages)**

**Due to the relevant WEF Technical Committee Contact on AUGUST 18, 2025 and to workshops@wef.org**

1. ***PROPOSED TITLE*:**
2. ***NAME OF PROPOSED PRIMARY SPONSORING WEF COMMUNITY and/or JOINT PRIMARY SPONSORS*:**

This should be the name of the community that will provide primary guidance and input. NEW for 2026- we welcome a joint primary sponsor (i.e. a collaborating community) where it makes sense. Note the joint primary sponsor must provide feedback and input on the proposal.

1. ***(Optional) SECONDARY SPONSOR including OTHER WEF COMMUNITIES:***
2. ***CONTACTS***

***PROPOSED WORKSHOP CHAIR***

**Name:**

**Company/Institution:**

**Phone:**

**E-Mail:**

***PROPOSED WORKSHOP Co-CHAIR***

**Name:**

**Company/Institution:**

**Phone:**

**E-Mail:**

1. ***BRIEF DESCRIPTION OF WORKSHOP (limit two paragraphs):***

Explain how the topic will be presented, methods used, significance and learning objectives of the workshop

1. ***Anticipated Number of Speakers:***
2. ***What is the intended Interactive Component with specific details? (limit 5-6 sentences):***
3. ***Relevance to the Primary Committee or Joint Sponsors:***
4. ***If it is a collaborative workshop- how does the topic reflect the joint sponsoring communities and how do you plan to incorporate both viewpoints?***
5. ***Pertinent or “Hot Topics” addressed:***
6. ***Proposed Length of Workshop* Full Day \_\_\_\_ Half Day\_\_\_\_\_**