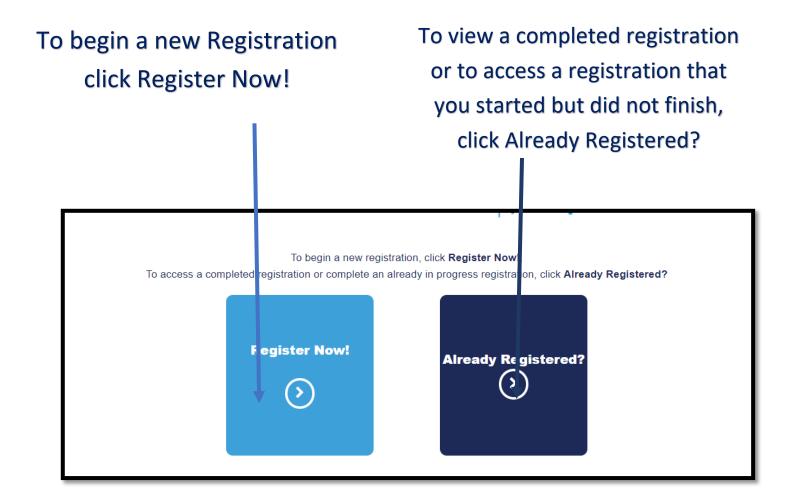
Attendee Online Registration Tutorial

What do I need to register?

- Your WEF Account Information (Last Name and Email Address)
- A unique email address is required for each registrant.
- A credit card (Visa, MasterCard or American Express)

Click Register Now? or Already Registered?



WEF Account Look Up

<u>Click Here To Get Started</u>. If the embedded hyperlink doesn't work, copy & paste: <u>https://registration.experientevent.com/ShowWEF251Flow/ATT</u>

Search for your WEF Account by entering your Last Name and Email Address associated with your WEF account [they must match]. Membership is not required to have a WEF account.

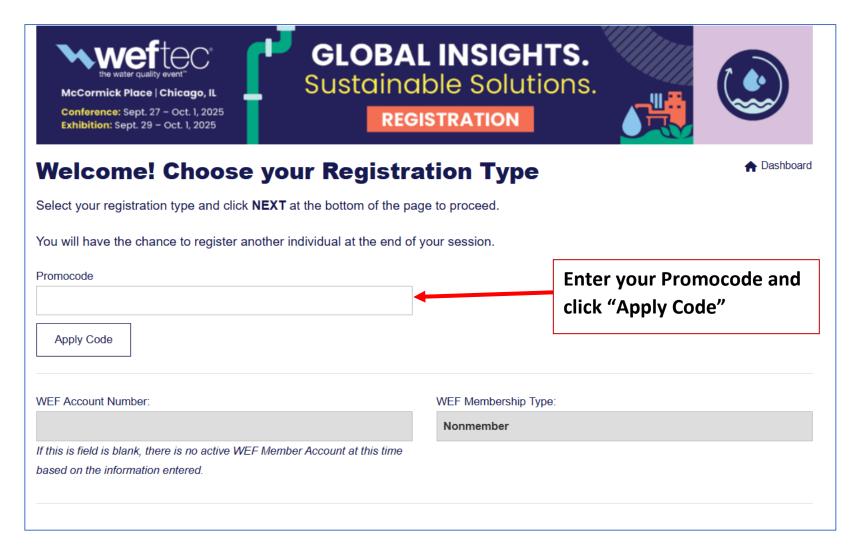
- If results are found, select the record that matches your information to continue.
- If an account is not found, you will be directed to register as a Nonmember.
- For questions about your WEF account or joining WEF contact <u>csc@wef.org</u> or <u>click here</u>.
- NEW This year: No more wait after becoming a member of WEF, member rates will reflect after joining.

	McCormick Place Chicago, IL Conference: Sept. 27 – Oct. 1, 2025 Exhibition: Sept. 29 – Oct. 1, 2025	GLOBAL INSIGHTS. Sustainable Solutions. REGISTRATION				
	WEF Account Loo	k-up	A Dashboard			
	✓ WEF Account Search					
	mber or Nonmember account already. If an account is not found, you will	I be directed to register				
	Please note: For membership questions <u>click here</u> or contact <u>csc@wef.org.</u>					
and email	Enter the Last Name and Email adde * indicates required fields.	ress associated with the WEF account.				
with your t match]	★ Last Name	* Email				
	Clear Q Search					

Use the last name and email address associated with your WEF account. [must match]

Promocode and Registration Type

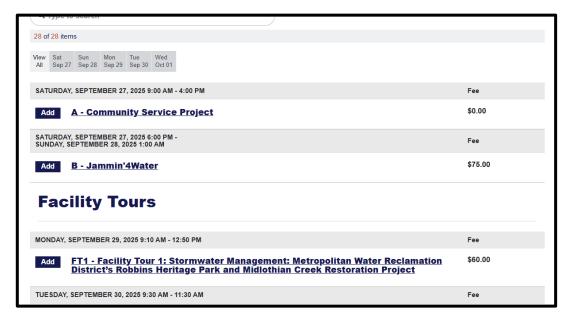
- Select a Registration Type
- Click "Next" to Proceed



Add Your Events

- Click "Add" to select or remove an event.
- Click the event and day buttons to filter your selections or use the search box.
- Click on the same button to de-select that specific filter group.
- Click the title of the Event for descriptions and details.
- Click "*Next*" to continue.

Events are not included with conference registration. Additional fees may apply.



Complete Your Profile

- Enter your profile and contact information
- Emergency contact information
- SMS Alerts
- Review and sign the Assumption of Risk Waiver
- Review and Accept Terms and Conditions

Your Profile									
Please complete the following fields and click Next.									
Please be aware that your application will time out after 20 minutes of inactivity.									
* indicates required fields.									
Promocode									
Apply Code									
* First Name	Middle								
* Last Name	Title								
* Company									
* Address	Address 2								
* Zip/Postal Code	* City								
State/Province	* Country								
Please Select >	United States >								
Phone Number	Mobile Phone								
Email (unique email required)	Confirm Email								
Email CC									

Review and Sign the Assumption of Risk Waiver

Assumption of the Risk and Waiver of Liability

By registering for WEFTEC 2025 ("Event"), I attest to and accept the terms and conditions outlined in the <u>WEF Event Assumption of the</u> <u>Risk and Waiver of Liability</u>.

* Please check "I Accept" and type the name of the registrant below.

O I Accept

* Type Name of Registrant

Tell us about yourself

Click on the arrows to view the drop-down menus and make your selection(s).

Tell us about yourself

* indicates required fields.

- What areas do you consider to be your key focus areas? (click all that apply)
- What is your primary job function?
- * What is the nature of your organization?
- What is your role in purchasing?
- Are you a first time WEFTEC attendee?

Sustainability at WEFTEC

Select your contribution and click "Next" to continue.

Offset Your Travel to WEFTEC 2025

A Dashboard

Thanks to the generous donations from our attendees, exhibitors, and suppliers, along with a matching donation from WEF, we offset 55% of GHG emissions from travel to New Orleans through purchasing carbon offsets.

We are offering the opportunity for you to donate again this year. Your donation will be used to purchase carbon offsets to support investments in projects that reduce or remove greenhouse gases from the atmosphere, such as reforestation, renewable energy, and energy efficiency initiatives.

A carbon offset icon will be printed on badges to acknowledge everyone that donated.

* indicates required fields.

Yes, I would like to make this contribution as part of my registration payment.
 \$10
 \$15

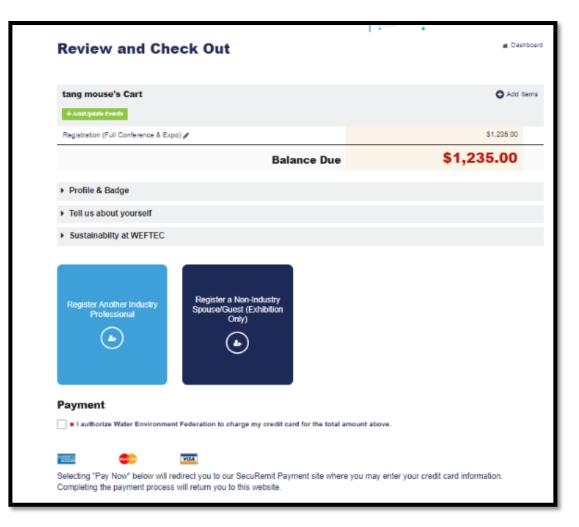
O \$20 O Other Amount

O No Thanks!

Thank you for supporting this important sustainability initiative.

Review and Check Out

- Click the drop down menu arrows to review informtion
- You may add another Industry Professional or Non-Industry Guest, Expo Only registration fees apply before checking out.
- Click payment box to authorize payment
- At the bottom of the page, click "Pay Now" to proceed.



Payment

- Review Summary of Charges
- Fill out credit card and billing information. Visa, Mastercard or Amerian Express are accepted
- Click the green submit button

Not Accepted: Checks, Cash, Wire Transfers and Purchase Orders

2025 WEFTEC							
Please enter your credit card	l information belo	ow and	press the	"Sub	mit" butto	n.	
Summary of Charges		Cards Accepted:			d:		About SecuRemit™
Registration Total	\$685.00	CALIFORN REALL	23 55	/ISA	MasterCare		The security of our customers'
Total Amount Due:	\$685.00	Amerio Expre		/isa	MasterC	ard	personal information is a priority at
							Maritz. To protect this information, we
Credit Card Informati	Credit Card Information						have created a PCI DSS compliant
							environment named SecuRemit ™.
Your First Name Your Last Name	ne					~	
You may optionally select a payor to automatically populate your billing information.						Companies who conform to the	
Credit Card # *	Exp Month *		Exp Year	•		CVV # More Info *	guidelines set forth in the Payment
41111111111111	01 Jan	~	2025		~	123	Card Industry Data Security Standard
First Name *	Last Name •			Comp	anv		(PCI DSS) have taken the rigorous steps necessary to provide customers
Your First Name	Your Last Name			Your Company Name		Name	with protection against credit card
Billing Address *		Billing	Address2				fraud and other security threats
123 Your Address		Address 2					involving credit card payments and data storage.
Billing Postal Code *		Billing	City *				
22314		Alexa	Indria				©2008 - 2025 Maritz



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REGISTRATION

Questions?

Registration Live Chat Help: Click on the "Live Chat" button at the bottom right corner of each section

Registration Questions:

- <u>Email</u> Maritz Global Events (MGE)
- Globally: +1-864-208-3376
 Monday Friday, 9:00 AM 5:00 PM Eastern

WEF Account or Membership Questions:

- Email: csc@wef.org
- Toll Free: 1-800-666-0206

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